

Minutes
LAUC-I Executive Board Meeting
Wednesday, September 27, 2006 * 10:00-12:00 a.m. * SL204

Members present: Collins, Gelfand, Grahame, Harvey, Hildebrand, Kjaer, Murphy, Smyth, Urrizola, Wilson, Yu

Absent: Ford, Jazayeri, P. MacLeod,

OLD AND NEW LAUC-I EXEC Boards

1. Review and Approve Agenda : Agenda reviewed and approved

2. Previous minutes and action items: Vicki and Katherine will check and make sure all past minutes are sent to be reviewed and posted to the web-site

3. Budget report-Kay reported that she still cannot get into the folders to view the budget reports. She reports that there is money left over because our programs did not cost much and we did not hire a student last year.

4. Standing Committee Reports- old and new chairs
 - Program Committee – Ryan, past Chair will also probably continue as Chair this year. The Committee will meet next week.

 - Professional Development Committee –Abraham is the new Chair. Nothing new to report.

- Academic Librarianship Committee – Sheila, the new chair has sent Yvonne an email suggesting ideas for the supplemental charge.

- Library Review Committee – Julia, past Chair commented that it was a good year. They had a debriefing meeting with Judy Kaufman. Dan Tsang is filling the one-year term after which we will return to the normal staggered rotation. Julia recommended that the Board consider asking once again that a LAUC-I representative be added to Library Council.

5. Report on LAUC Transition meeting, August 28, UCLC – Kay and Yvonne

Kay and Yvonne reported on the key topics from the meeting including the accomplishments of LAUC and the Report on the instructional role of librarians.

New LAUC-I Exec Board

1. Roster- *Yvonne*
 - a. LAUC-I officers
 - b. New UCI Senate Appointments
 - c. LAUC representatives
 - d. Vacancies

Yvonne reported that Lise Snyder, new Chair of LAUC contacted her to clarify the names and terms for our LAUC-reps as follows:

Committee on Committees	Pat Sarchet, term expires in 2008
Diversity Committee	Pauline Manaka, term expires on 2007
Professional Governance	Collette Ford, term expires in 2007
Research and Professional Dev.	TBD

ACTION: Linda Murphy will attend the first meeting of the Professional Development Committee to discuss selection of our rep to the state-wide Research and Professional Development Committee.

ACTION: the web-site will be updated to reflect the new officers, appointments and representatives

2. LAUC-I and Exec Bd Communication - *Yvonne*
 - a. T Drive – some documents in here need to be moved the archives portion of the web-site

- b. E-mail and Oracle aliases – all e-mail and Oracle alias have been updated except for the Executive Board. This will be updated once we have the name of the new Chair of the Program Committee.

3. LAUC-I meeting schedule – *Yvonne*

- a. Next Exec Bd meeting –
- b. Next Joint Exec Bd and Admin Council meeting
- c. Next membership meeting
 - i. Meeting refreshments and supplies

ACTION: members will review their Oracle calendars to check for conflicts with the draft calendar – report conflicts to Yvonne

ACTION: Katherine will check on supplies for refreshments and consult with Philip about refreshments for the memberships meetings.

4. Fall Assembly – November 14 – UC Davis - *Yvonne*

- a. Delegation – Chair and one or two delegates depending on how many librarians we have as of September 1, 2006
- b. Travel—

ACTION: Yvonne will check with HR to determine how many librarians we have

5. LAUC Conference calls:

Yvonne reported that the new Chair of LAUC has decided to have monthly conference calls of the LAUC Executive Board. She will report back to us about these calls. Linda asked if she could forward the agenda to us in advance of these calls.

ACTION: Yvonne will check with Lise to see if is appropriate to share the agenda with us